

## **Beresford Hillsdale Neighborhood Association**

### **FINAL Board of Directors Meeting Minutes, November 5, 2014**

The meeting was called to order by Lisa Taner, President, at 7:00 pm in the Board Room of Beresford Recreation Center. Also in attendance were Jan Prisco, Susan Rowinski, Monika Lee, Ellen Wang, Andrea McCutchin, Kaye Sharma and Heinz Plischke.

Lisa added two other agenda items regarding location of the January general meeting and the status of the Beresford Recreation Center agreement.

#### **Routine Business**

Board of Director meeting minutes and General Member Meeting minutes for October 2014 were approved.

Ellen shared that she had filed a form 990N for FYE 9/30/2014 as BHNA is a nonprofit entity doing not for profit business.

The financial report for October 2014 was reviewed. Ellen also reviewed the cash balance report for the last five years and noted that outgoing cash flow causes the cash balance to be lowest in the months of August through October. Ellen plans to review the data for the month of August and resend to all for future approval.

Ellen requested that additional ideas for a 2015 budget be sent to her by other Board members. She read several of Kaye's recommendations sent directly to her via email. Sue encouraged all Board members to also follow up with ideas to spend the excess money.

#### **General Member Meetings**

The January meeting was discussed. Jan will sponsor this meeting. The date is Wednesday, January 22 and Ellen will confirm with Jan and Lisa so that Lisa can get back to incoming Mayor Maureen Freschet. Jan will then follow up with Maureen as the sponsor for the meeting. It was noted that a volunteer will be required to take meeting notes during the January 22 meeting as Jan will be sponsoring.

Monika requested backup to sponsor the November 19 meeting in case she is late in arriving due to a meeting she is required to attend in San Francisco.

A discussion ensued regarding February, March and April meetings.

February's meeting will be a panel discussion with Mimi Steele and David Lim participating. They will discuss Plan Bay Area and how that impacts the City of San Mateo.

Kaye introduced the topic “learning to live with mountain lions” and “training for first responders” for consideration, which the Board supported. Jan will attend the presentation at the Belmont City Library regarding the mountain lion topic on the evening of November 10.

The traditional annual donations were discussed. CORA (Andrea) and the San Mateo Park Foundation (Kaye and Susan) were proposed, and we agreed to move forward with those two recipients at last year’s contribution amounts of \$250 each. A quorum of board members were present to take vote on this matter.

## **Old Business**

Open Space Planning Commission member Josh Hugg will be invited to our next Board meeting to talk about open space planning processes and how plans are enforced. Susan to confirm Josh Hugg’s participation.

**November Donations Update for the Holiday Drawing.** Kaye has made contact with Piazza’s and Reach and Teach. We agreed as a group that Board members and speakers could not win the prizes.

**New Board Recruitment.** Additional efforts are needed. More flyers will go out. In addition, we will use Nextdoor and the email version of the newsletter to recruit as well. City Volunteer Coordinator (Monika will reach out to her) may be another source of recruitment support.

**Recruitment for replacement for Claire.** The Principal of Hillsdale High School and Sherry are advertising the opening for the next few weeks. Claire’s specific duties were reviewed by Monika. Claire has been with us for three years.

**SI-100 Filing.** We have never filed. The purpose is to provide the State of California with the list of Board Members. Ellen will research further..

**Beresford Recreation Center Agreement.** The agreement is in place for 2015, thanks to Ellen. Board Meeting rental cost is \$20 per meeting and hour are 6:45 to 9. General Meeting rental cost is \$25 per meeting and hours are 7:00 to 9:30. Staying a little later has not been a problem, and it is anticipated it will not be so in the future.

**Volunteer to Print Newsletter Mailing Labels.** It was suggested that we contact Karen to see whether she can provide a list that contains information about the members only to whom mailings will be sent, and whether she might be interested in printing labels going forward. Monika will contact her.

**SMUHA.** SMUHA needs our three votes in order to modify the bylaws to change the dues structure. The Board approved voting in favor of modifying the bylaws and approving the doubling of dues. Heinz will attend in person. Susan and Lisa will vote by proxy.

The meeting was adjourned at 9PM by Lisa Taner.

Meeting minutes submitted by Jan Prisco, Secretary.