

Beresford Hillsdale Neighborhood Association

Board of Directors Meeting Minutes, September 8, 2014

The meeting was called to order by Lisa Taner, President, at 7:00 pm, at the home of Monika Lee. Also in attendance were Kaye Sharma, Jan Prisco, Andrea McCutchin, Susan Rowinski and Heinz Plischke.

Ellen Wang was not present.

Routine Business

Board of Director meeting minutes for July 2014 were read and accepted with changes. General Member Meeting Minutes for July 2014 were accepted.

The financial reports for July and August were reviewed and accepted.

General Member Meetings

General Meetings for the remainder of 2014 were discussed. It was confirmed that Laura Potts from HIP will join Ombudsman Program Director Tippy Irwin at the November meeting as second speaker.

The October meeting with Kevin Mullins was reviewed. Jan and Lisa will sign in guests and we will use two separate sign in tables. Kaye will support with refreshments. Jan will bring extra sign in sheets to this meeting to accommodate approximately 60 attendees.

The September meeting was reviewed. Kay will support with refreshments and Jan and Susan will handle sign in duties. Lisa will distribute flyers.

In order to increase attendance and visibility, the Board will create flyers for all General meetings (Monika to design a flyer template) with Lisa to post information on Nextdoor and Facebook. Monica will email all current BHNA members the week before General Meetings.

New Business

Lisa requested that we identify current Board members who wish to serve in 2015. Monika, Lisa, Andrea and Jan will serve. Kaye, Susan, and Heinz do not plan to continue.

The Election of Officers and Directors will happen according to the By Laws at the January 2015 General Meeting with new Board members to begin their positions in February. Current members agreed to recruit new Board members effective immediately. Nextdoor, the next three General Meetings, ongoing newsletters, and the monthly flyers will be used to aid in recruitment efforts.

The incorporation of Bay Meadows into BHNA was discussed and it was agreed by the board that we would not pursue at this time.

The 2015 Rental Agreement with Beresford Recreation Center was discussed and we agreed that we would ask Ellen for an email update when she returns from her travels.

Board Member Attendance requirements were reviewed. A Board member cannot miss three consecutive Board meetings.

Susan Rowinski discussed potentially doing an Open Space letter to be approved by the Association and sent to City Manager and Planning Council. Both Susan and Monika Lee brought to the attention of the Board a City report called the Housing Elements Report which will be distributed to all Board members. Susan suggested board members review the Housing Elements Report before the Oct BOD meeting in order to continue discussion on submission of BHNA letter to City Council on incorporation of open space planning in the City's housing plans. Monica will have further discussions with Parks and Recreation next week about the Report and Open Space situation.

Heniz shared that SMUHA plans to increase its dues from \$30 to \$60 per year and would like further voluntary contributions past that. Susan volunteered to get a copy of the SMUHA Treasurer's report so we could understand their yearly expenses. Both Susan and Heniz will be attending the SMUHA meeting in September.

The requirement to file an SI-100 was briefly discussed but the Board decided to defer the matter until Ellen has a chance to review the situation. It will be an October BOD agenda item.

A Meadow Heights fencing letter written by Kaye to the Principal and others. She will get back to us with a response, if any. On the other San Mateo Foster City school district fencing issue, Susan shared she would be writing another letter for review by the board on the Laurel School fencing plans because a decision made and agreed by the school district during a June 17 meeting, sponsored by the school district, maybe reversed with little to no community involvement in the reversal.

Old Business

Digitization of old BOD and General Meeting notes was discussed. Susan to email to Monika Gen meeting and BOD minutes for 2010, 2011 and 2012 currently not posted in the BOD section of the BHNA website. Jan to assemble BOD and general meeting minutes for years prior to 2010 and send paper copies to Monika for scanning into digital format.

Monika to post minutes provided by Jan and Susan in the BOD section of the BHNA website

Use of excess BHNA funds was tabled for a later meeting so that Ellen could participate in the discussion.

The meeting was adjourned at 8:35pm.

Meeting minutes submitted by Jan Prisco, Secretary.